

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITIES

This Agency is charged with ensuring proper MEDICAID services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

DIRECTOR, MATERNAL AND CHILD HEALTH DIVISION

Role Title: General Administration Manager III

Position # 00128

Pay Band 7 Level I – Hiring Range: \$67,218 - \$115,436

Closing Date: **November 19, 2007**

Seeking dynamic leader for exciting health care programs for children and pregnant women. This position is responsible for providing executive leadership and direction with respect to providing health care and insurance to children and pregnant women in Medicaid and the State Children's Health Insurance Program (known as the Family Access to Medical Insurance Security or FAMIS in Virginia) within the Department of Medical Assistance Services. The incumbent develops, implements, and evaluates operations and policies in order to ensure increased access, improved outreach, improved outcomes, and improved administration for a variety of programs, including FAMIS, FAMIS PLUS, FAMIS MOMs, FAMIS Select, EPSDT, School Based Programs, Baby Care, Family Planning, and other maternal and child health programs. The successful candidate must have extensive executive level experience in the development, implementation, operation and evaluation of health care and insurance programs. Must have considerable knowledge of legislative principles, practices, and procedures; programs, laws and regulations of the agency; and program management. Requires considerable knowledge of state and federal Medicaid policies and procedures; principles of management and budget development. Requires extensive experience managing large scale projects and directing a professional staff. Demonstrated ability to communicate effectively, both orally and in writing, with diverse populations; analyze regulations, procedures and legislative proposals and mandates; and develop effective working relationships with the agency, other state agencies, and with those outside of state government, including special interest groups. Must have demonstrated ability to work within defined timeframes; organize and present ideas, materials and concepts in an appropriate manner. Prefer advanced degree with major course work in health services or public administration or related field. This position requires a Statement of Economic Interests be completed at the time of employment and annually thereafter.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED

Receptionist: 804-786-5408, TDD 800-343-0634

Web sites for vacancy listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: http://www.dmas.virginia.gov/ab-position_vacancies.htm

EEO/AA/ADA